

MEMORANDUM

TO: NWFSC Foundation Board Development Committee

FROM: Conner Rogers, Director of Development

DATE: July 18, 2024

SUBJECT: Role of the Development Committee

Per the Foundation's bylaws, the role of the Development Committee is as follows:
This Committee shall be chaired by the Vice Chair and shall be responsible for assisting staff with the fundraising efforts of the Foundation. Committee members review and advise on development initiatives, including the Annual Fund, set goals and objectives, and monitor progress toward the achievement of these goals. The committee also oversees alumni association activities as well as the nomination and selection process for the Distinguished Alumni Award.

2024 – 2025 Development Committee:

Cindy Frakes, **Chair**
Tim Bolduc
Teresa Halverson
Fran Hendricks
Tyler Jarvis
Fred Ketchem
Don Litke
Zach McCluskey
Eric Navarre
Dolores Noechel
Stanley Siefke
Cecil Williams